

WHAT TO KNOW BEFORE THE SHOW



BADGES

Submit the names of your staff to **RACHEL** by February 28. Manufacturer badges are exclusive to staff and must be worn at all times.



MEALS

Don't miss your private breakfast & lunch, provided by Design Edge. Meals offered each show day in the Manufacturers Lounge.



LABOR

Design Edge provides 2 laborers for 2 hours during your assigned appointments. Need extra help? Contact **RACHEL** to reserve additional labor.



PARKING

Self parking is available in the East Garage is located at 601 E. Washington Street, Phoenix, AZ 85004. **[CLICK HERE](#)** for detailed map.



DOCKS

Dedicated loading docks are located at 20 S. 5th Street, Phoenix AZ 85004. Dock Reservation Required. **[CLICK HERE](#)** for detailed map.



FOOD + BEVERAGE

[CLICK HERE](#) to order food and beverage for your booth. Outside food and beverage of any kind is prohibited per venue regulations.



ELECTRICAL

All booth packages include one 5-amp quad box that should service all of your electrical needs and electrify the LED light track provided.



LEADS

Take charge of your leads with our industry proven Lead Retrieval solution, on your smartphone or tablet. **[Click HERE for more information.](#)**



LOGISTICS

Design Edge partner AIT will coordinate inbound and outbound shipping should you choose to take advantage of this service.



VENUE

Design Edge will be located in the **South Building, Hall F, at the [Phoenix Convention Center](#)**, centrally located and easily walkable.



HOUSING

Design Edge has reserved a discounted room block at Sheraton Phoenix Downtown. **[Book here by February 28](#)** to secure the lowest rate!



PORTAL

Your **[Manufacturers Portal](#)** contains important show updates and information, FAQs, and can be accessed 24/7 for your convenience.